

MS/HS School Without Walls Registration Form 2019/2020

Student Information

Student Name: _____, _____, _____ Grade: _____
(First Name) (Middle Name) (Last Name)

Please specify the School Without Walls trip you were assigned.

Trip Name: _____ *Passport attached
(for international trips only)*

Disclaimer

*Read the Disclaimer, Behavioral Expectation and Financial Agreement sections thoroughly
Kindly print and sign each page to be delivered to the Events Department with the first installment*

- School without Walls is a MS and HS program where students are given the opportunity to explore, learn and live new experiences outside of the classroom.
- Being responsible and independent are core aims of this program. Parents/guardians are not allowed to accompany, follow or reside in same vicinity of their child.
- To ensure a variety of experiences and exposures along the years, students must sign up for different destinations each year. All trips, except for Cairo Scenes, are to be chosen once only.
- All sections on the Registration Form need to be accurately filled in order for it to be valid; otherwise the application process shall be null and void.
- The link to all proposed SWW trips and their details is posted www.sww.myhayah.com
- Numbers are limited on the trips. Trips shall only be confirmed subject to sufficient demand.
- Trip confirmation will be based on time and date of online registration, first come first served basis.
- Students who do not submit the signed SWW Registration Form and payment will risk losing their spot on their assigned trip.
- Students who have access to free flights are required to contact the events department to arrange and recalculate their packages, students should abide by the group's class and flight details
- Payments are used for the reservations of hotels and airline tickets which abide by the trip organizer's rules. SWW and HIA shall bear no liability or costs in this regard.
- Trip sponsors include school staff (chaperones), trip organizing staff, and/or local staff as guides.
- In the event of disagreement, the school chaperone will have the final say. If conditions create changes to the itinerary or activities, the chaperons' decision will be final, keeping the group's well-being their top priority. The school provides a first-aid kit for each trip. Health insurance is provided for international trips.
- In the event of an emergency when immediate observation or treatment is necessary in the judgment of the school authorities the school is authorized to send my child to the medical facility most readily accessible.
- The school shall not be held liable for any expenses, claims, losses or damages that may arise as a result of such action.
- It is the parents' responsibility to update the school with any medical concerns that occurred AFTER the submission of this form. The school will not be held responsible for outdated medical information at the school clinic.
- Students should abide by Hayah appropriate swim wear (Boys: Knee length swimming trunks
Girls: knee length shorts elbow length sleeves swimwear). Participants failing to show up with the appropriate swimwear will not be able to participate in water activities.

Parent/ Guardian Signature: _____ Date: _____

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- All trips will be accompanied by a fixed adult to student ratio. On occasions, planned activities may require students to interact independently where they will not be directly supervised by an adult.
- In the case of any injury/accident - God forbid- the adults on the trip will take the extra measures. They will not be personally held liable for any incidents.
- No student is allowed to administer any medicine to a fellow student. Any requests are to be addressed directly to the trip chaperones.
- Students are required to be in their bedrooms/dormitories (or any form of sleeping accommodation) by 10:30 pm at the latest, with lights out by 11:00 pm.
- The parent/guardian of the student hereby authorizes the SWW team to take any disciplinary measurements they deem necessary, in case of any inappropriate behavior by the student, as listed below
- Participation in the SWW program is contingent on student behavior record.
- Consequences for misbehavior on the trip are listed below.
- Negative behavior after registration date and before trip date may result in the student being excluded from the trip.
- Other than the responsibilities and obligations outlined hereinabove, HIA and SWW shall not be held liable for any direct or indirect, consequential, incidental, punitive or exemplary damages.
- All information submitted in the online application is valid.

Parent/ Guardian Signature: _____ Date: _____

Behavioral Expectations on SWW Trips

To ensure the highest level of success for the School Without Walls program, students are expected to adhere to the same expectations that are in place at Hayah. Positive and appropriate behavior is required throughout the duration of the trip.

1. Abide by all directions given by staff and/or sponsors.
2. Abide by the expectations set forth for room behavior and curfew times.
3. Abide by the expectations set forth by the places to be visited.
4. Take responsibilities as a Hayah representative seriously.
5. Respect peers at all times (no play fighting, teasing, etc.).
6. Abide by the rules set forth for bus travel and safety.
7. Abide by the code of conduct listed in MS/HS Student Handbook.

It will be unacceptable for students to inconvenience others or jeopardize the safety of the whole group or themselves. Students must be supportive of the group for the duration of the trip.

Consequences for students who are unable to fulfill this agreement will include:

- *Removal from the activity, to sit with a sponsor.
- *Removal from the trip, parent phone call and immediate pick-up (if applicable).
- *Removal from other activities on the trip.
- *Not participating in the SWW for the following year or any trips for the remaining of the academic year.

Trip rules are to be followed at all times and are not negotiable.

Parent/ Guardian Signature: _____ Date: _____

I agree to abide by all school rules and regulations. I am aware that I bear full responsibility for my actions and the consequences thereof.

Student Signature: _____ Date: _____

Financial Agreement

I approve my child's SWW trip selections as stated and fully support his/her participation in any of these trips. I understand that our trip selections are binding. I also accept the financial obligation associated with the trip. I understand that not meeting the payment deadline of the first installment will result in the student losing their spot on the chosen trip. I understand that after registration date, I am financially committed to pay for the entire trip according to the vendors' policy.

I also accept full and complete responsibility for any debts that my son/daughter may incur and agree to pay, upon demand, any transportation cost that may accrue if he/she must be returned to Cairo as a result of disciplinary action or of illness not covered by insurance; in addition to bearing any costs for any damages caused by my son/daughter to any property.

I understand that in the event of removing my child from the registered trip (as a result of disciplinary action due to behavioral violations and/or cumulative negative behavior or of illness not covered by insurance) or changing to another trip, at any stage starting from paying the first deposit till completion of the rest of installments, a refund will be arranged by Hayah's Events department with the parent less the following (as applicable):

- Incurred Travel bookings via Hayah Events Department or Vendor
- Incurred Visa issuance fees
- Incurred costs by Hayah Event Department or Vendor to maintain chaperones to student ratio.
- Vendor's cancellation penalty fees
- An Admin fee

Parent/ Guardian Signature: _____ Date: _____